JOB OPPORTUNITY #1

Finance Analyst V (ANALYST V-SUPV)
Microbiology & Immunology
Req Number: 38182BR

The Department of Microbiology & Immunology is a basic science department within the School of Medicine. We perform scientific research and training. The Finance Analyst V (FAV) provides post-award grants administration, accounting and purchasing support. These services include a variety of post-award financial reports, payroll reconciliation and pre- and post-award grants administration. The FAV carries out specific fiscal and grant management functions, budget administration, financial management and reports to the MSO. The FAV is responsible for interpreting various complex federal, private, and university policies, guidelines, and procedures. The FAV serves as the liaison with the pre-award cluster to ensure that proposals are being created and submitted appropriately. The FAV is also responsible for managing PI funding portfolios including federal, state, and private funding sources. In addition, the Finance Analyst is responsible for approving lab orders within the P2P purchasing system and performs other duties as assigned.

JOB OPPORTUNITY #2

Assistant Dean-Admin & Finance (Admin Mgr. 2: 0548)
College of Chemistry Dean's Office
Job ID: 14055
Campus: UC Berkeley

The Assistant Dean - Administration and Finance is responsible for managing all administration, human resources, business operations, research administration, financial and operational services provided to College Units and Departments. Includes oversight and fiduciary responsibility for strategic and operational planning of total annual budgets/revenues of approximately $60 million and academic and staff human resources and pay plan administration for over 1,100 employees. Includes financial responsibility for recharge activities: analytical facilities, shops, amenities, chemical & gas services. Establishes operational objectives and work plans, and delegates assignments to subordinate managers. Responsible for managing, preparing, administering, and directing resources. Reviews and approves recommendations for functional programs.

For the full job description, go to https://hrw-vip-prod.is.berkeley.edu/psp/JOBSPROD/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_CE.GBL?Page=HRS_CE_HM_PRE&Action=A&SitelId=1

JOB OPPORTUNITY #3

Assistant Dean
Planning and Academic Programs
The Division of Physical and Biological Sciences (PBSci) is currently seeking an Assistant Dean, Planning and Academic Programs. Please go to https://jobs.ucsc.edu/ (job number 1203876) for additional information or to apply for the position.

The Division of Physical and Biological Sciences (PBSci) on the UC Santa Cruz campus provides general science education for all UCSC undergraduates, educates undergraduate science and engineering majors, and maintains research and graduate programs of national and international stature. The division is comprised of departments and programs of study, organized research units, instructional and research programs to attract and retain a diverse population of students, and a variety of support programs and facilities. In 2010-11, the PBSci Division represented 26.4% of campus undergraduate enrollments, 14.4% of undergraduate headcount majors, and 19% of bachelors degrees conferred. For additional information about the division please go to http://pbsci.ucsc.edu/

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