

From: [UCSF Academic Business Officers Group](#) on behalf of [Yang, Katti](#)
To: ABOG-L@LISTSRV.UCSF.EDU
Subject: Re: One Job Opportunity
Date: Tuesday, May 31, 2016 11:34:41 AM

Job Opportunity #1 -

Job ID: 44913 BR

Analyst I – Education Coordinator

Department: SOP / Dean's Office / Office of Education & Instructional Support

Location: Parnassus Campus

The Education Coordinator position plays a critical role by analyzing and supporting innovative teaching and learning activities for courses throughout the didactic curriculum. This position reports to the Director and, as part of the OEIS, works collaboratively with over 50 faculty and 400 students to evaluate and support teaching and learning. The Education Coordinator participates in a variety of educational initiatives and activities related to the didactic PharmD curriculum, serving as a liaison to campus offices including the Office of Student and Curricular Affairs, Learning Technologies, Kanbar Center, and Schools of Medicine, Dentistry, and Nursing.

The Education Coordinator will independently coordinate student learning groups, classroom technologies, and online learning systems according to School policies. The Education Coordinator is responsible for collecting and presenting data from courses (grades, technology usage, evaluations) and will have full authority to make independent decisions in shaping these communications. He/she will research educational technologies and active learning strategies and present recommendations to OEIS team and faculty course directors. The Coordinator is responsible for creating and managing online and print resources for didactic courses, working with faculty course directors to ensure that resources are available to students and for implementing guidelines and policies determined by the University and the School's Educational Policy Committee.

Please contact Rebecca Miller, Rebecca.miller@ucsf.edu for additional information and/or apply on-line via <http://www.ucsfhr.ucsf.edu/careers/>.

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