JOB OPPORTUNITY #1

Financial Projects Coordinator, MSP 2
Budget & Resource Management
Req Number: 38504BR

The incumbent will coordinate the campus-wide 10 year financial plan, which includes working closely with Campus Control Points and Senior Leadership. This position is involved in resource management functions that include institutional financial planning and the associated analysis, resource policy development, institutional decision support analysis, space planning, financial management of the Chancellor’s central resources, and direction of the capital budget process.

The purpose of this position in the Budget and Resource Management Department is to provide an array of professional financial activities to the campus to assure the effective stewardship of University funds. The work includes developing analytics for campus-wide financial planning efforts; financial statement analysis and detailed multi-year projections; analysis of debt capacity and funding models in support of submission of Regents’ Items for major capital projects and issuance of external debt, in collaboration with the Capital Budget unit; maintenance and development of reports on Chancellor’s funds for senior leadership; departmental database development and support; collaboration with the Operating Budget unit on consolidated budget development; and fiscal close/open activities.

For the full job description, go to http://www.ucsfhr.ucsf.edu/careers/

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