
From: UCSF Academic Business Officers Group <ABOG-L@LISTSRV.UCSF.EDU> on behalf of Yang, Katti <Katti.Yang@UCSF.EDU>
Sent: Thursday, April 06, 2017 1:44 PM
To: ABOG-L@LISTSRV.UCSF.EDU
Subject: Re: One Job Opportunity!

Job Opportunity #1 -

Job ID: 46934BR
GMU Finance Analyst – GEN ACCOUNTANT III
Department: Graduate Medical Sciences Unit (GMU)
Location: Parnassus Campus

Involves accounting functions such as analyzing, monitoring, preparing and reconciling financial information to reflect the condition of the organization and provide financial and other statistical data to control operations. Also may involve preparation of financial reports to meet internal and external reporting requirements. May include activities relating to developing, implementing and monitoring accounting systems, policies and procedures.

Involves providing analytical and financial support in proposal processing, contract and grant administration, and budget development, including pre-award proposal initiatives, management of funds post-award, and closeout activities for federal sponsors. Involves activities associated with forecasting, planning, and managing of research portfolios by performing some or all of the following: coordinating and identifying and developing and / or presenting proposals, contracts and other agreements; reviewing proposals to ensure institutional compliance; negotiating, administering and monitoring contract and grant awards, including compliance with regulations, terms and conditions; financial management and reporting; and sub award / subcontract issuance and administration.

Uses professional accounting concepts as a seasoned, experienced professional with a full understanding of accounting practices and organizational policies and procedures to resolve complex assignments where analysis of data requires a review of a variety of factors and multiple sources. Exercises judgment within defined accounting procedures and practices to determine appropriate action. Normally receives general instructions, with detailed instructions provided on complex new assignments and initiatives. Has internal and external contact on a regular basis. Demonstrates good judgment in selecting methods and techniques for obtaining solutions.

The Graduate Medical Sciences Unit (GMU) provides centralized financial management, reporting and oversight over the Biomedical Sciences (BMS) graduate program, the Developmental Stem Cell Biology (DSCB) graduate program and the Medical Scientist Training Program. (MSTP).

For additional information and/or to apply online: <http://ucsfhr.ucsf.edu/careers/>

Use this link to [unsubscribe](#) from this mailing list.