

From: [UCSF Academic Business Officers Group](#) on behalf of [Yang, Katti](#)
To: ABOG-L@LISTSRV.UCSF.EDU
Subject: Re: One Job Opportunity.
Date: Friday, November 18, 2016 2:22:13 PM

Job Opportunity #1 -

Job ID: 45791 BR

Program Manager – Administrative Officer III

Department – Campus Life Services / Office of Wellbeing

Location: Mission Bay

The Project Manager uses skills as an experienced administrative operations professional to manage, plan and administer the operations of a large organization-wide initiative. This initiative called Great People, Great Place is aimed at making UCSF a best place to work by enhancing work-life and well-being. Incumbent will report to the Well-being Department Director, who has strategic oversight to the Great People, Great Place initiative. Components of this position include short and long-term planning for the Great People, Great Place initiative objectives, coordination and implementation of specific projects and events, and collaboration with stakeholders across all segments of the organization. Experience in human resources, learning and development and engagement is strongly preferred. Must have strong project management skills, demonstrate good judgment in selecting methods and techniques for obtaining solutions, and excel at stakeholder management and relationship development as well as the ability to work independently and as part of a team.

The Project Manager will report directly to the Division of Well-being, which aims to support the UCSF community by enhancing work-life. This office helps to guide the strategic direction of work-life initiatives for the entire University and is made up of the following units; Family Services, Arts & Events, and the organization's Wellness Program. The office is led by the department director and reports directly to the Associate Vice Chancellor of Campus Life Services.

For additional information and/or apply on-line via <http://www.ucsfhr.ucsf.edu/careers/> or contact Leeane Jensen, Leeane.Jensen@ucsf.edu.

Use this link to [unsubscribe](#) from this mailing list.