

From: [UCSF Academic Business Officers Group](#) on behalf of [Yang, Katti](#)
To: ABOG-L@LISTSRV.UCSF.EDU
Subject: FW: One Job Opportunity
Date: Tuesday, May 24, 2016 10:08:33 AM

Job Opportunity #1 -

Job ID: 44862 BR

Analyst III- Post Award Analyst

Department: Radiology & Biomedical Imaging

Location: China Basin

The Post-Award Analyst position is in the Department Radiology & Biomedical Imaging. The individual is responsible for complex analysis and coordination of the financial aspects of grants management for Principal Investigators (PIs) supported by the Department. Key aspects of the position include interfacing with the Departmental Business Office, UCSF Office of Research, UCSF Controller's Office (Contracts & Grants Accounting), UCSF Development Office and extramural and intramural sponsors. The individual must be able to coordinate between multiple sites, institutions and investigators, and navigate complex funding agency guidelines. Skillful execution of a wide range of independent responsibilities, providing high-level post-award support, prioritizing and managing all aspects of the workflow are all key elements of this position.

The Post-Award Analyst's role is to ensure that the awards of his/her assigned PIs are managed rigorously according to sponsor, UC and departmental requirements and following planning, budgeting and spending practices that are efficient and minimize audit risk. The individual serves as the departmental representative supporting his/her assigned PIs and must show considerable independence in planning, budgeting, tracking down information and keeping detailed records of all financial transactions. While this individual works closely and in concert with departmental faculty and staff, s/he functions as the department's representative to the assigned PIs and reports to the Department's Post-Award Manager located at China Basin.

Interested Party:

Please contact [Katherine Diaz](#), Katherine.Diaz@ucsf.edu, for additional information and/or apply on-line via <http://www.ucsfhr.ucsf.edu/careers/>.

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