

**From:** [UCSF Academic Business Officers Group](#) on behalf of [Yang, Katti](#)  
**To:** [ABOG-L@LISTSRV.UCSF.EDU](mailto:ABOG-L@LISTSRV.UCSF.EDU)  
**Subject:** Re: One Job Opportunity  
**Date:** Thursday, May 19, 2016 6:58:16 AM

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Job Opportunity #1 -

**Job ID: 44842 BR**

Analyst IV- Post Award Research Service Administrator

Department: Psychiatry Financial Services

Location: UCSF Mission Center Building

The Post Award Research Service Administrator (RSA) will serve as an integral part of the Department of Psychiatry's Post Award Support unit, providing a primary and lead role in the full spectrum of post-award management for Principal Investigators with solid and developing funding portfolios. This position will provide high level independent analyst support and will serve a wide spectrum of post-award financial analysis & research administration management duties for approximately 10 -15 Faculty. The RSA will serve as the PIs' main point of contact for post-award research administration to ensure that they are provided with proactive, high-quality, efficient, responsive, and responsible research administration and financial services. The Administrator will serve as liaison among the Department, PIs, Campus Departments & Central Units, and Outside Sponsoring Agencies.

Interested Party:

Please contact Kathleen Gardner, [Kathleen.Gardner@ucsf.edu](mailto:Kathleen.Gardner@ucsf.edu), for additional information and/or apply on-line via <http://www.ucsfhr.ucsf.edu/careers/>.

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