

From: [UCSF Academic Business Officers Group](#) on behalf of [Yang, Katti](#)
To: ABOG-L@LISTSRV.UCSF.EDU
Subject: Re: One Job Opportunity
Date: Thursday, February 18, 2016 8:35:51 AM

Job ID: TBD

Financial Analyst (Analyst II)

Department: Research Resource Program

Location: Mission Center Building

The UCSF Research Resource Program (RRP) was created in 2010 to meet the UCSF need for coordination and support of centralized research core facilities. The RRP supports a culture of innovation and collaboration in the use of research tools positioning UCSF faculty as leaders in scientific discovery and its translation into improved health. Investment and nurturing of specialized resource centers supports a diverse research base including sophisticated, dedicated technology users as well as investigators needing access for less complex analysis. Appropriate centralized administrative structures support this complex service model and allow for well-informed institutional investment decisions.

The Financial Analyst will report to the RRP Finance Manager. The primary responsibility of the Financial Analyst position is to provide effective and comprehensive fiscal management assistance to the RRP Finance Manager and RRP Core Facilities as needed, such as the Cell Culture Facility, which the RRP manages. Skillful execution of a wide range of responsibilities of limited to moderate scope where analysis of data and situations requires a review of a variety of factors and the ability to prioritize are key elements of this position. The major financial accounting functions assigned to the Financial Analyst include preparation of monthly revenue/expense reports and reconciliations, preparation of external customer billing invoices and associated aging/collection report(s), preparation of financial journals and various basic fiscal reports, recharge proposal preparation of cost units, annual equipment inventory and special projects as needed.

Interested Party: Please contact Yvette Villicana at: yvette.villicana@ucsf.edu

Use this link to [unsubscribe](#) from this mailing list.