JOB OPPORTUNITY #1

Analyst IV- Senior Research Financial Analyst
Department of Medicine - Hematology and Oncology
Requisition 40723BR

The Senior Research Financial Analyst’s scope of responsibilities will include management of a $7.9 million direct costs portfolio, consisting of clinical research programs within the Division including Breast, GI, HemBMT and Melanoma. There are more than 100 active clinical trials (including privately sponsored projects through gifts and contracts) which are part of the multiple complex funding streams in this portfolio. As the Senior Research Financial Analyst in the clinical trials arena within the division, the individual will work closely with the Finance Manager to facilitate, expedite long-term and day-to-day technical needs of the clinical research programs, under the Investigational Trials Resource (ITR) organizational unit, by managing the research and program reserve accounts, as well as promoting administrative goals and processes, to streamline communication and enhance workflows. This position is assisted by a full time finance assistant who reports directly to the candidate. As a supervisor, the individual is expected to supervise and mentor his/her direct report, by providing training and guidance to the individual through prioritization of assignments, analysis of workload and feedback. In addition, there will be other duties as assigned to the individual.

For the full job description, go to http://ucsfhr.ucsf.edu/careers/.

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